

FORT BEND INDEPENDENT SCHOOL DISTRICT AGRICULTURE SCIENCE FACILITY USE INFORMATION

FBISD Agriculture Science facilities exist to encourage, promote, and grow the practice of agriculture within the district. The success of each facility requires the cooperative support of district personnel, campus teachers, and student members. Housing animals at an Agriculture Science facility is a privilege granted by the district and use of the facility is determined at each feeding period.

Agriculture Science Teachers and other district representatives cannot guarantee a student any opportunity to show or sell animals. Students assume all risk for financial investments, care, and removal of animals. The District, CTE Department, and District Employees are not responsible or liable for any financial investment or benefit associated with a Supervised Ag Experience (SAE) project.

FALL FEEDING PERIOD: September 18, 2025 - March 18, 2026. All payments for rental agreements will be collected online at the following web address: <https://fortbendisd.revtrak.net/departments-group/adm-ag-barn/#/list>

- **Rental Application Period: September 8 - October 6, 2025.** Applications and payments will not be accepted outside of this timeframe. Rental assignments will be issued by the Ag Facilities Supervisor once a *completed* and *notarized* rental agreement has been submitted to cte.agassets@fortbendisd.gov, online payment is verified, and a mandatory facility meeting has been attended.
- **Rental Agreement Assignment and Occupancy Date:** Facility pen assignments will be issued on multiple dates throughout the application period to accommodate species needs. Rental pens are distributed on a first come, first serve basis in accordance with the established assignment order. Single animal projects are assigned and issued first while assignments for multiple animals and Junior FFA projects will be issued during the final round of assignments and as space permits.
 - 1st Application Deadline:** September 15, 2025 **1st Move-In Date:** September 18, 2025
 - 2nd Application Deadline:** September 22, 2025 **2nd Move-In Date:** September 25, 2025
 - 3rd Application Deadline:** October 6, 2025 **3rd Move-In Date:** October 9, 2025
- **Rental Agreement End Date: March 18, 2026.** Students must remove animal projects from the facility on or before this date.
- **Mandatory Facility Cleaning: March 19 - 25, 2026.** Students must clean rental and common areas during or before this timeframe. Failure to adhere to cleaning requirements will result in a \$100 fee and placement on a campus fines and fees list if not paid.
- **Facility Access Times:** Each Agriculture Science facility is accessible from 5:00 am - 10:00 pm daily. Accessing the facility outside of this timeframe is considered trespassing. Any deviation requires prior approval from the Ag Facilities Supervisor or appropriate teacher.
- **Feeding Period Approved Shows:** Houston Livestock Show and Rodeo, San Antonio Stock Show and Rodeo, and Fort Bend County Fair (for 1-year SAE contracts). Additional major shows (i.e. Dallas, Fort Worth, Austin) are not approved.

MANDATORY FACILITY MEETING: A mandatory meeting is scheduled each feeding season to train barn patrons on the individual specifications of each facility. Attendance is required and will be documented for all students, a parent, and his or her campus teacher(s).

- **Ronnie Davis Ag Facility Meeting:** Wednesday, September 17, 2025; 6:00 pm
- **Jimmy Klemstein Ag Facility Meeting:** Wednesday, September 24, 2025; 6:00 pm
- **Bonnie Beard Ag Facility Meeting:** Wednesday, October 8, 2025; 6:00 pm

Students who are unable to attend the meeting at their designated facility will be allowed to attend a training at a different location if available. *Students are not allowed access into a facility without attending the meeting.*

STUDENT ELIGIBILITY AND SPACE ASSIGNMENT

Fort Bend Agriculture Science facilities are for FFA Supervised Agriculture Experience (SAE) projects. All animal projects are classified into two categories – Fort Bend County Fair or Houston Livestock Show and Rodeo. Only district-sanctioned market animals raised for approved shows are allowed which include steer, commercial heifers, pigs, lambs, goats, poultry, and rabbits. *Commercial heifers are those with a terminal show destination of the Fort Bend County Fair.* 4H projects may not be raised under the FBISD umbrella.

Eligibility for facility rental requires active FFA or Junior FFA membership. Active FFA members must be enrolled in an Agriculture class to use an Ag Science facility. Junior FFA membership is open to enrolled FBISD students within their district determined school feeder pattern. Rental assignments are limited to space availability and will be assigned in the following order:

1. County Fair animals: 1 - single project choice of county animal given to all HS FFA members
2. FFA students with single animal projects: 1 - single project animal choice given to all HS students
3. FFA students with multiple animal projects: allowed after all single projects are assigned and if pen availability allows
4. Junior FFA students with single animal projects.

STUDENT RESPONSIBILITIES

The following policies and procedures are developed to help ensure the efficiency and effectiveness of each agriculture facility. The Jimmy Klemstein, Ronnie Davis, and Bonnie Beard Agriculture Science facilities are shared by several schools. Respect for teachers and staff, other parents and students, as well as all SAE animal projects is expected.

CARE OF ANIMALS

- Raising an SAE project is the financial commitment and responsibility of the student.
- Animal projects must be fed, watered, and cared for daily by the student.
- All animals will be protected from physical harm. Any animal abuse will be reported immediately to the Agriculture teacher.
- Students are responsible for the overall healthcare of their animal project including deworming and administering shots. Students must inform their Agricultural Science teacher when giving any medical substance to their SAE project.
- Medical procedures such as castration and dehorning require the attention of a veterinarian. All medical fees are the responsibility of the student.
- It is highly recommended that students purchase mortality insurance for their animal. FBISD is not responsible for death of an animal project.
- Students are responsible for the transport, disposal and associated costs of a deceased animal.
- Deceased animals cannot be disposed of on Fort Bend ISD property or in district waste containers.
- Students are responsible for hauling away animals from all shows as well as securing a buyer or outlet for market or sifted animals.
- All animals may only occupy an approved and purchased space. Empty pens cannot be used to provide additional room or storage unless approved and purchased.
- All SAE projects will only be allowed to occupy one animal per rental pen.

CARE OF FACILITIES

- Facility use is at your own risk. FBISD is not liable for acts of nature or accidents in which patrons are at fault.
- Rental pens, common facility areas, and surrounding grounds will be always kept neat and clean by the student.
- As a safety precaution, no lock is to be attached to an animal's pen.
- Manure is disposed of in designated areas only. Feed sacks and trash are not allowed in manure piles or dumpster.
- Feed must be stored in an enclosed container to prevent varmint and rodent problems.
- Rental pens are not to be decorated in any way except for one identifying small plaque.
- Student provided materials (i.e. feed, rakes, shovels, and buckets) must be kept in rental pens or areas approved by the Ag Facilities Supervisor.
- Facility tools and equipment (i.e. wheelbarrows, brooms, shovels, hoses, blowers, scales, and chutes) are to be used with care and placed in proper location after use.
- Facility power equipment (i.e. power washer, tractor) and fans are not for individual student or parent use. These items may not be operated or moved by barn patrons.
- Alterations of the rental pens or facility are not allowed.
- Heat and tanning lamps or air conditioners are not allowed except in poultry and rabbit facilities.
 - *Jimmy Klemstein*: Two fans for steer or commercial heifer pens and one fan for pig, goat and lamb pens are allowed.
 - *Bonnie Beard and Ronnie Davis Facility*: Fans for rental pens are not allowed without prior approval from the Ag Facilities Supervisor. Facility heating and cooling equipment may not be moved or altered by parents and students.
- Facility keys, key cards, and gate codes are to be kept confidential for the safety of students, parents and SAE projects.
- All students will participate in required facility cleanings scheduled by their Ag Teacher or the Facilities Supervisor to ensure that pens and common areas are cleaned appropriately.
- Animals must be removed from the facility at the end of the rental agreement.
- Facility concerns are to be reported to a student's Agriculture teacher who will then notify the Agriculture Facilities Supervisor. All patrons must adhere to the communication chain of command to ensure that concerns are properly addressed.
- Students and parents may not sub-lease, share, or gift someone else a pen space. Only the person assigned to the pen on the notarized agreement may use the pen space.

BEHAVIOR AT FACILITIES

- FBISD Ag Science facilities are an extension of the classroom and designed to enhance the learning experience of students. Fort Bend policies and procedures apply, including the Student Code of Conduct. Parents and students are accountable for all actions while at a facility. Insubordinate behavior and/or failure to comply will not be accepted.
- Guests are considered trespassers if they are not given prior approval from the Ag Facilities Supervisor or appropriate Ag teacher for each visit. Immediate family members are the only allowable guests.
- Pets are not allowed within any facility.
- Alcohol, drugs, tobacco products, and profanity are prohibited.
- Proper clothing and shoes are mandatory. Flip flops are not allowable footwear at any Ag Science facility.
- Parking is allowed in designated areas only. Access roads and gates must not be blocked. *Student and parents are not allowed to drive into a facility for any reason without the express permission of the Ag Facilities Supervisor or the Ag Science teacher.*

- Personal vehicles and trailers may not remain at an Ag Science facility. Vehicles and trailers may be towed at the owner's expense.
- Any person caught tampering with another exhibitors' animal or tack supplies without approved permission will be subject to disciplinary action or immediate removal from the Agricultural facility.
- Students cannot change animal species without approval and an updated notarized agreement.
- Use of a Fort Bend Agriculture facility is a privilege that can be revoked due to inappropriate behavior and actions toward others, animals, or the facility. Students or parents who choose not to abide by the rental agreement will have district-approved consequences that may result in removal. In such case, students will be given seven days to remove and find alternate housing for their SAE project.
- Facility events (such as barn shows) must receive approval from the CTE department before they can be implemented.

FACILITY USE FEES AND RENTAL AGREEMENT LENGTH

District-Approved Show Animals	Rental Agreement Length	Facility Rental Amount
Steer	1-12 months	\$350
Commercial Heifer	1-12 months	\$350
Pig*	1-6 months	\$125
Sheep*	1-6 months	\$125
Goat*	1-6 months	\$125
Poultry*	1-2 months	\$125
Rabbit*	1-2 months	\$60 per cage

*Rental Agreement Effective Until March 18, 2026

- Facility rental fees are non-refundable and will not be prorated due to date of move-in. Intentional forfeiture of rental fees or removal from the facility for any reason may result in loss of future use of the facility.
- Facility agreement, payment, and a mandatory barn meeting must be documented by the Facilities Supervisor before a pen can be issued. Animals will not enter any FBISD barn without all items completed. Only scanned or original documents may be submitted. No photographed copies.
- Only animals indicated on this agreement may be housed in an approved rental space for a district-approved show.
- Students are required to vacate the facility at the end of the rental agreement period or if found in violation of the agreement.
- Subleasing of pen space and/or animal substitution is prohibited. Use of empty space is at the discretion of CTE and may remain unused.
- Failure to adhere to cleaning requirements will result in a \$100.00 fee and placement on a campus fines and fees list if not paid.
- Students will pay a \$10.00 fee for replacement of a lost key card assigned for access to a FBISD Agriculture facility. Failure to pay fee or key cards at the end of the rental period will result in placement on a campus fines and fees list.

Housing an animal at a Fort Bend Agriculture Science facility is a privilege granted by the District that can be revoked.

The FBISD Ag Science teachers and Ag Facilities Supervisor will follow district disciplinary procedures in the event of student misconduct. The consequences are as follows for students who choose not to adhere to policies and procedures:

1. First warning: Teacher and student conference
2. Second warning: Teacher, parent, student conference with campus Principal
3. Third warning: Removal of animal project(s) from the facility at the owner's expense

***** THE APPLICATION FOR FACILITY USE IS ONLY AVAILABLE FOR COMPLETION ONLINE *****

To request a pen space in an FBISD Agriculture facility, students and parents must:

- Submit a payment for rental space via RevTrak at:
<https://fortbendis.revtrak.net/departments-group/adm-ag-barn/#/list>
- Submit a scanned copy of the notarized *FBISD Agriculture Science Facility Use Signature Page* to:
cte.agassets@fortbendis.gov
- Complete and submit the online application at:
<https://forms.office.com/r/R6geuVUiLw> - or - by scanning this QR code:



The application for facility use is only available online. Incomplete or missing applications will result in denial of rental request.

**FORT BEND INDEPENDENT SCHOOL DISTRICT
AGRICULTURE SCIENCE FACILITY USE SIGNATURE PAGE**

By signing below, students and parents agree that they have read, discussed, and will adhere to all terms of the FBISD Agriculture Science Facility Use Information and Rental Agreement. Failure to follow outlined policies and procedures may result in district disciplinary action as well as removal from the facility. Please submit this signed and notarized page to: cte.agassets@forbendisid.gov

Student Signature	Printed Name	Date
Parent/Guardian Signature	Printed Name	Date
Notary Signature	Printed Name	Date

Notary Seal:

Career and Technical Education Public Notification of Nondiscrimination

It is the policy of Fort Bend ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

If you suspect discrimination relating to the delivery of Career and Technical Education please contact Crystal Mills, Assistant Director at (281) 634-4745 or at 12300 University Blvd., Sugar Land, TX 77479.

The application for facility use is only available online. Incomplete or missing applications will result in denial of rental request.

Fort Bend ISD Agriculture Facility Rental Checklist:

The following steps will help ensure that patrons complete the application process. Please proceed in the order listed below.

1. Students should notify their teacher that they have plans to raise an animal project.
2. A student's Agriculture teacher will be the only one who can provide the link to the Facility Agreement.
3. Students should start the process early. You are more likely to get a pen if you do so.
4. Read the entire application thoroughly and pay particular attention to deadlines and mandatory barn meetings.
5. Plan for and attend one of the mandatory barn meetings with a parent or guardian. The meeting scheduled for your assigned facility is best, but you can meet the requirement if you attend any of the three meetings.
6. Pay the facility rental fee through RevTrak.
7. Complete the notarized signature page and scan a copy to cte.agassets@fortbendisd.gov
8. Complete the online FBISD Application for Use of Agriculture Facility form (if you have not done the above items, it will not allow you to complete the form). There is a QR Code on the Facility Agreement that links you to this form. <https://forms.office.com/r/R6geuVUiLw>
9. Email your teacher to tell them you have completed all the items above.
10. Wait for your pen assignment from your teacher.